Research File No._____

406 Justice Drive
Lebanon, OH 45036
(513) 695-1144
wcgs@co.warren.oh.us

Warren County Genealogical Society

Research Request

PLEASE TYPE OR PRINT

Your Name		Date:	
Your Address		Phone:	
		Email:	

Surname(s)	
Research Requested Please ask short specific questions. Include as much detail as possible & let us know what you already have so we don't duplicate what you've already researched. Continue on the back of the form if more room is needed.	
Hours Authorized	
Amount Enclosed	$

Enclose $10.00 for each hour of research that you wish to authorize.
The Warren County Genealogical Society will do research for $10.00 **prepaid** which includes an initial hour of research and up to 8 copies and postage. Thereafter research is $10.00 per hour plus 15¢ per copy and postage costs. We will contact you with projected costs if the research time will exceed what you have authorized.

Your **ANCESTOR CHARTS** and **FAMILY GROUP SHEETS** will help with our research and will be a welcome addition to our library.

For Warren County Genealogical Society Use **Date Received:**_____

_____ Birth Records 1867-1925
_____ Marriage Records 1803-1901
_____ Death Records 1867-1930
_____ Obituaries Index 1919 to Date
_____ Cemetery Records
_____ Will & Estate Index 1803-1936
_____ Deeds Index 1800-1830
_____ Surname & Family Files
_____ Beers 1882 History of Warren County
_____ Warren Co. Census Records 1820-1930

Research Hours		@ $10.00/hr		Date mailed	
# of Copies		@ $0.15/each		Research File No.	
		Postage & Handling		Research Volunteer	
		Total		Please tear off the bottom part of this form and return with your check payable to the **Warren County Genealogical Society**. Include Research File # on your check.	
		Less Prepaid Amount			
		Amount Due			

Please include the file number on the top of this sheet with any future research requests.